**IMPORTANT STEPS FOR FAFSA**

1. Go to [www.pin.ed.gov](http://www.pin.ed.gov) and apply for a PIN (you will need one for the parent and the senior).

You will need: SS#, Street address, First Name, Last Name, Date of Birth, email address

After applying for both parent and student’s PIN wait 1-3 days and check email to confirm PIN status

***\*\*\*\*KEEP THIS PIN SAFE, it does not expire and you will need it every year you complete the FAFSA.***

2.) After January 1st, 2016 go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and complete a FAFSA application.

You will need: SS#, Records of income (IRS tax forms from 2014 as an estimate), information about assets, Driver’s license number (if student has one), college(s) applying to.

***\*\*\*After completing you will be asked to sign. Use your PIN to sign electronically.***

3.) After you have completed your FAFSA wait 1-3 days and log in to check the status. You can also notify the college you select and the financial aid department at that college that you have completed the document.

***\*\*\*REMEMBER: Once you have your 2015 taxes completed log in again and update financial information.***

**If you have any questions contact your ISACorps Reps, Caitlin McLaughlin at** [**Caitlin.mclaughlin@isac.illinois.gov**](mailto:Caitlin.mclaughlin@isac.illinois.gov) **or Marlon Poe at** [**marlon.poe@isac.illinois.gov**](mailto:marlon.poe@isac.illinois.gov) **, or call ISAC at 1(800)899-ISAC**